



CITY OF PILOT POINT

102 E. Main Street
Pilot Point, Texas 76258
(940) 686-2165

PUBLIC INFORMATION REQUEST

In accordance with "The Open Records Act" Texas Government Code Article 552.021

Date of Request: _____

Name of Requestor: _____

Requestor's Mailing Address: _____

Requestor's Telephone Number: _____

Public Records Being Requested: (Please Be Specific) _____

THE CITY OF PILOT POINT, IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, ARTICLE 552.021, HAS UP TO TEN (10) WORKING DAYS AFTER RECEIVING THIS REQUEST TO ASK THE ATTORNEY GENERAL OF THE STATE OF TEXAS TO DETERMINE WHEATHER THE REQUESTED INFORMATION IS WITHIN THE EXCEPTIONS LISTED IN SUBCHAPTER OF CHAPTER 522.

FUTHERMORE, IN ACCORDANCE WITH SUBCHAPTER OF CHAPTER 552 OF THE TEXAS GOVERNMENT CODE, THE CITY OF PILOT POINT MAY HAVE A REASONABLE CHARGE FOR THE PREPARATION OF THE INFORMATION FURNISHED TO THE REQUESTOR AND, IF THE COST FOR THE PREPARATION OF SAID INFORMATION IS ANTICIPATED TO BE LARGE, THE CITY MAY REQUIRE EITHER A CASH PREPAYMENT OF THE ESTIMATED COST OF BOND IN LIEU OF CASH.

Signature of Requestor

FOR OFFICIAL USE ONLY

Request received by: _____

Date/Time: _____

DISPOSITION - TO BE COMPLETED BY PUBLIC INFORMATION OFFICER

Public Information Officer's Signature: _____

Completion Date: _____

Comments/Fees: _____
