

**Minutes of the October 15, 2020
Historic Review Board Regular Meeting**

The Historic Review Board of the City of Pilot Point, Texas met on October 15, 2020 at 6:00 p.m. for a regular meeting at the City Council Chambers, 102 E. Main Street Pilot Point, Texas 76258. Historic Review Board members present were Bonnie White, Debbie McEwen, Larry Bailey and Chris Aquinaldo. City staff present was Lenette Cox, Acting City Secretary.

AGENDA

A. 6:01 PM - ROLL CALL/CALL TO ORDER

The meeting was called to order by chair-person Chris Aquinaldo and a quorum was announced at 6:01 p.m.

B. PLEDGE TO FLAGS:

1. United States of America
2. Texas Flag

C. Public Forum:

No one appeared. Public forum was opened at 6:01 p.m. and closed at 6:01 p.m.

D. Discuss, consider, and possible action on the minutes from the August 20, 2020 Historic Review Board meeting.

Bonnie White made a motion to approve the minutes, Debbie McEwen seconded. Motion passed.

E. Update on the status of the properties on the Vacant Building Ordinance List.

Lenette Cox gave the Board an update on the Vacant Building Ordinance List properties.

F. Update, consider, and possible action on current Demolition by Neglect buildings on the Square and adding additional buildings to the list.

Lenette Cox gave the Board an update on the Demolition by Neglect properties. The property owners of the three properties are currently waiting to meet with the City's Prosecutor. This has been delayed due to Covid-19. Debbie McEwen made a motion for 102 N. Washington St., 109 S. Jefferson St., 115 S. Jefferson St., and 205 S. Jefferson St. be issued Demolition by Neglect orders. Larry Bailey seconded the motion. Motion passed.

G. Discuss, consider, and possible action on updating the Historic District Design Guidelines.

Lenette Cox had previously presented Design Guidelines for the cities of Denton, Granbury and Waxahachie for the Board to review. Debbie McEwen said she would like the guidelines to be

more user friendly. Chris Aquinaldo said he would like there to be more detail in the guidelines. Chris Aquinaldo made a motion for a Design Committee to review the Waxahachie design guidelines and bring their recommendations for of changes to our current guidelines to the next meeting. Debbie McEwen seconded the motion. Motion passed. Debbie McEwen, Larry Bailey, and Chris Aquinaldo volunteered to be the Design Committee.


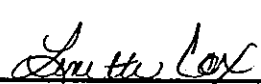
H. Discuss, consider, and possible action on establishing Historic Review Board bylaws.

Lenette Cox presented the bylaws that were written when the Historic Review Board was established in 2016. Debbie McEwen made a motion to re-accept these bylaws as written and adopted in 2016. Bonnie White seconded the motion. Motion passed.

I. Items for Future Discussion - The Historic Review Board may identify issues or topics that they wish to schedule for discussion at a future meeting. *Board members shall not comment upon, deliberate, or discuss any item that is not on the agenda. Board members shall not make routine inquiries about operations or project status on an item that is not posted. Any Board member may, however, state an issue and a request that this issue be placed on a future agenda.*

J. Adjourn

Chris Aquinaldo made a motion to adjourn the meeting. Larry Bailey seconded the motion. The meeting was adjourned at 7:07 P.M.

 FOR CHRIS AQUINALDO 
Chris Aquinaldo, Chairperson Lenette Cox, Secretary