

**City of Pilot Point, Texas**

**Minutes of the February 1, 2021**

**Capital Improvements Advisory Committee Meeting**

The Capital Improvements Advisory Committee of the City of Pilot Point, Texas met on this date at 6:00 p.m. Committee Members present were Brian Heitzman, Steve Keith, Gary Speer, Travis Irick, Paul Dennis and Mark Lanier. Staff members present were Development Services Director John Taylor and Development Services Administrative Assistant JoAnn Wright. Others present were John Atkins and April Escamilla both from Kimley Horn.

**AGENDA**

**A. ROLL CALL/CALL TO ORDER**

Committee Member Brian Heitzman announced a quorum and called the meeting to order at 6:00 p.m.

**B. Discuss, consider, and possible action on the December 7, 2020, Capital Improvements Advisory Committee meeting minutes.**

Committee Member Keith made the motion to approve the minutes from the December 7, 2020 Capital Improvements Advisory Committee meeting. Committee Member Irick seconded the motion. The motion passed unanimously.

**C. Kimley-Horn Presentation on Draft Land Use Assumptions and Impact Fee Capital Improvements Plan.**

Kimley-Horn Representative John Atkins thanked the members of the committee and gave his presentation. Mr. Atkins went over the Components of the Land Use Assumptions Chapter which covered the following:

1. Land Use Assumptions Methodology
2. Impact Fee Study Service Areas
3. 10-Year Growth Assumptions
4. Land Use Assumption Summary

Mr. Atkins stated that if the Committee was in agreement with the information in the presentation, that they would need to provide a letter to the City Council stating that the committee agrees with the estimates presented to the committee and that they recommend moving forward with the Impact Fee Study.

**D. Discuss and provide comments in accordance with Local Government Chapter 395.058 to the City Council for the March 11<sup>th</sup>, 2021 Public Hearing.**

Committee Member Keith made the motion to move forward with the land use assumption and capital improvement plan for the 2020 impact fee study. Committee Member Irick seconded the motion. The motion passed unanimously.

**E. Items for Future Discussion – The Capital Improvements Advisory Committee may discuss considerations for development of Impact Fee rate structure and other ordinance items.**

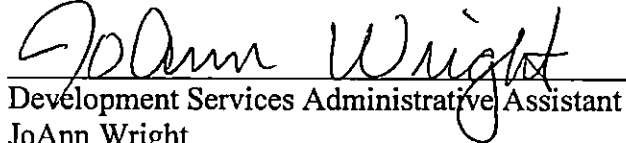
The next meeting will be April 5, 2021. No items were mentioned for future discussion.

**F. Adjourn Meeting.**

Committee Member Speer made the motion to adjourn. Committee Member Irick seconded the motion. The meeting adjourned at 7:30 pm.

  
Committee Chair Brian Heitzman

ATTEST:

  
Development Services Administrative Assistant  
JoAnn Wright

Approved 4/19/2021